



CERTIFIED ISO 39001 LEAD AUDITOR

MASTERING THE AUDIT OF A ROAD TRAFFIC SAFETY MANAGEMENT SYSTEM (RTSMS) BASED ON ISO 39001, IN COMPLIANCE WITH THE REQUIREMENTS OF ISO 19011 AND ISO 17021

SUMMARY

This five-day intensive course enables the participants to develop the necessary expertise to audit a Road Traffic Safety Management System (RTSMS) as specified in ISO 39001 and to manage a team of auditors by applying widely recognized audit principles, procedures and techniques. During this training, the participant will acquire the necessary knowledge and skills to proficiently plan and perform internal and external audits in compliance with ISO 19011 and certification audits according to ISO 17021. Based on practical exercises, the participant will develop the skills (mastering audit techniques) and competencies (managing audit teams and audit program, communicating with customers, conflict resolution, etc.) necessary to efficiently conduct an audit.

WHO SHOULD ATTEND?

- ▶ Internal auditors
- ▶ Auditors wanting to perform and lead a Road Traffic Safety Management System (RTSMS) certification audits
- ▶ Project managers or consultants wanting to master the Road Traffic Safety Management System audit process
- ▶ CxO and Senior Managers responsible for the Road Traffic governance of an enterprise and the management of its risks
- ▶ Members of a Road Traffic Safety team
- ▶ Expert advisors in Road Traffic Safety
- ▶ Technical experts wanting to prepare for a Road Traffic Safety audit function

COURSE AGENDA

DURATION: 5 DAYS

DAY1

Introduction to Road Traffic Safety Management System (RTSMS) concepts as required by ISO 39001

- ▶ Normative, regulatory and legal framework related to road traffic safety
- ▶ Fundamental principles of Road Traffic Safety
- ▶ ISO 39001 certification process
- ▶ Road Traffic Safety Management System (RTSMS)
- ▶ Detailed presentation of the clauses of ISO 39001

DAY2

Planning and initiating an ISO 39001 audit

- ▶ Fundamental audit concepts and principles
- ▶ Audit the approach based on evidence and risk
- ▶ Preparation of an ISO 39001 certification audit
- ▶ RTSMS documentation audit
- ▶ Conducting an opening meeting

DAY3

Conducting an ISO 39001 audit

- ▶ Communication during the audit
- ▶ Audit procedures: observation, document review, interview, sampling techniques, technical verification, corroboration and evaluation
- ▶ Audit test plans
- ▶ Formulation of audit findings
- ▶ Documenting nonconformities

DAY4

Concluding and ensuring the follow-up of an ISO 39001 audit

- ▶ Audit documentation
- ▶ Quality review
- ▶ Conducting a closing meeting and conclusion of an ISO 39001 audit
- ▶ Evaluation of corrective action plans
- ▶ ISO 39001 surveillance audit
- ▶ ISO 39001 internal audit management program

Certification Exam

- DAY5** ▶ PECB's 3 Hour Certified ISO 39001 Lead Auditor Exam is available in different languages. The candidates who do not pass the exam will be able to retake it for free within 12 months from the initial exam date.



EXAMINATION

- ▶ The “Certified ISO 39001 Lead Auditor” exam fully meets the requirements of the PECB Examination and Certification Program (ECP). The exam covers the following competence domains:
 - » Domain 1: Fundamental principles and concepts of Road Traffic Safety
 - » Domain 2: Road Traffic Safety best practice
 - » Domain 3: Planning an RTSMS based on ISO 39001
 - » Domain 4: Implementing an RTSMS based on ISO 39001
 - » Domain 5: Performance evaluation, monitoring and measurement of an RTSMS based on ISO 39001
 - » Domain 6: Continual improvement of an RTSMS based on ISO 39001
 - » Domain 7: Preparing for an RTSMS certification audit
- ▶ For more information about the exam, please visit: www.rcertsea.com

CERTIFICATION

- ▶ After successfully completing the exam, the participants can apply for the credentials of Certified ISO 39001 Provisional Auditor, Certified ISO 39001 Auditor or Certified ISO 39001 Lead Auditor, depending on their level of experience. Those credentials are available for internal and external auditors
- ▶ certificate will be issued to participants who successfully pass the exam and comply with all the other requirements related to the selected credential:

Credential	Exam	Professional Experience	RTSMS Audit Experience	RTSMS Project Experience	Other Requirements
ISO 39001 Provisional Auditor	ISO 39001 Lead Auditor Exam	None	None	None	Signing the PECB code of ethics
ISO 39001 Auditor	ISO 39001 Lead Auditor Exam	Two years One year of Road Traffic Safety Management work experience	Audit activities totaling 200 hours	None	Signing the PECB code of ethics
ISO 39001 Lead Auditor	ISO 39001 Lead Auditor Exam	Five years Two years of Road Traffic Safety Management work experience	Audit activities totaling 300 hours	None	Signing the PECB code of ethics

GENERAL INFORMATION

- ▶ Certification fees are included in the exam price
- ▶ Participant manual contains over 450 pages of information and practical examples
- ▶ A participation certificate of 31 CPD (Continuing Professional Development) credits will be issued to the participants
- ▶ In case of failure of the exam, participants are allowed to retake it for free under certain conditions



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 Lead A auditor